



CITY OF LONG BEACH

DEPARTMENT OF PUBLIC WORKS

2929 E. Willow Street, Long Beach, CA 90814 (562) 570-2850 FAX (526) 570-2861

MANAGEMENT OPPORTUNITY CLEAN LONG BEACH SUPERINTENDENT PUBLIC WORKS/ENVIRONMENTAL SERVICES BUREAU

THE POSITION

The Clean Long Beach Superintendent reports to the General Superintendent of Operations, Environmental Services Bureau, within the Department of Public Works. The Clean Long Beach Superintendent is responsible for management of the Clean Long Beach/Street Sweeping division, which, in addition to the Clean Long Beach and Street Sweeping programs, includes the Parking Control and Community Support programs.

EXAMPLES OF DUTIES

- Plans, directs, and coordinates the City's street sweeping, parking enforcement, and community/litter abatement and awareness operations;
- Ensures the efficient scheduling of personnel and equipment;
- Ensures the consistent enforcement of safety rules and regulations;
- Establishes operational, maintenance and equipment performance standards;
- Manages regular litter and illegally dumped item cleanups throughout the City and coordinates these efforts with other City departments such as the Police and Community Development Departments;
- Provides ongoing public education with neighborhood and community associations;
- Evaluates and makes recommendations for enforcement opportunities;
- Develops and administers long-term litter reduction strategies;
- Oversees and promotes the Adopt-a-Street program;
- Manages bus stop litter collection;
- Solves overflow refuse issues;
- Coordinates with City Prosecutor's Office to handle unique illegal dumping issues;
- Manages illegal dumping camera program;
- Selects, trains, disciplines and recognizes subordinates;

THE ORGANIZATION

The Environmental Services Bureau (ESB) is responsible for providing refuse, recycling, street sweeping, parking enforcement and other related programs. The Clean Long Beach/Street Sweeping Division has 59 FTE with an annual operating budget of \$8.78M. The position oversees over 250,000 customer contacts each week. The Clean Long Beach/Street Sweeping Division is responsible for the citywide litter abatement program that was launched in FY 05. It also provides street sweeping and parking enforcement services for the residents, businesses and visitors of Long Beach. During the course of a fiscal year, approximately 150,000 curb miles are swept and over 200,000 street sweeping parking violations are issued.

THE SALARY

The salary for this position is from the mid \$70,000's to the low \$90,000's annually, depending on qualifications. Appointment is usually below the midpoint. Increases are based on a merit pay plan.

QUALIFICATIONS

This position requires an individual who is innovative, a proven leader, one who can make sound decisions and work with a team of similarly forward-thinking managers. Customer service experience with the public is essential, as well as the ability to manage the efforts of a diverse work force in a professional manner. Excellent communication skills and the ability to maintain effective working relationships with employees and the public are necessary. The successful candidate will be an individual who is looking for a challenging, professionally rewarding and enriching position in the Department of Public Works. A minimum of three years of supervisory or management experience is required. A Bachelor's degree in Business, Public Administration or a Public Works related field is desired. Additional qualifying experience may be substituted for education requirements on a year-for-year basis. Experience in a customer service or maintenance operation is preferred.

SELECTION PROCEDURES

To apply, submit a cover letter and resume with three work-related references, not later than 4:30 p.m. on Friday, October 13, 2006.

James R. Kuhl
Bureau Manager
Department of Public Works
2929 E. Willow Street
Long Beach, CA 90806

Equal Opportunity/Affirmative Action Employer

This information is available in an alternative format by contacting Jim Kuhl at 562-570-2850